



My 5-Minute Website Safety Check

A quick review of your domain and website security basics

Your domain is your business's online address. If it expires or ends up in the wrong hands, your website and email can go offline. Tick each box as you confirm it. It takes about five minutes. You can type directly into this form, then save or print it and keep it with your business records.

CHECKLIST

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1. Registrar and renewal date

Do I know which company manages my domain and when it expires?

Check your latest registrar invoice or account page, and set a calendar reminder 60 days before expiry.

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2. Domain ownership

Is the domain registered in my own name or my business's name, with the correct account details?

You should hold the account login. If a former developer or agency owns it, ask for a transfer.

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3. Auto-renewal

Is auto-renewal turned on, and is the payment method on file current?

An expired card is one of the most common reasons a domain lapses.

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4. Correct website address

Do I know my registrar's real website address and how to reach it without using links in unexpected emails?

Type the address yourself or use a bookmark saved when you knew it was genuine.

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5. Two-factor authentication

Is two-factor authentication enabled on my domain account and other important accounts, such as email and hosting?

An authenticator app or security key is stronger than text-message codes.

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6. Who to call

Do I have contact details for my registrar and a trusted website support provider saved somewhere safe?

Keep them somewhere you can reach even if your website or email is down.

RECORD YOUR DETAILS

My registrar:

My domain renewal date:

Trusted support contact:

Support phone or email:

Safety reminder

If you receive an unexpected warning about your domain or website, do not use the links or phone numbers in that message until you have verified them independently. Go to your registrar's website directly, or call the number you saved above.

Date completed:

Next review:

(suggested: every 6 months)